

State of Iowa
Board of Educational Examiners
Licensure
Grimes State Office Building
400 E. 14th St.
Des Moines, Iowa 50319-0147
Phone 515/281-3245

**Application for Renewal
Behind the Wheel Driving Instructor Authorization**

Instructions:

1. Attach official **LETTER** issued by the Iowa Department of Transportation certifying completion of program refresher course.
2. A fee of \$40 is required. (Do not send cash; send a check or money order made payable to the Board of Educational Examiners.
3. Attach a photocopy of verification of completion of a redesigned mandatory reporter of child and dependent adult abuse class (no older than five years)
4. Return this completed form with fee and certificate to the address above.
5. Please allow four weeks for processing.

Name changes require a photocopy of official legal documentation

Applicant's Folder #	Social Security #	Date of Birth Month Day Year	<input type="checkbox"/> Male <input type="checkbox"/> Female
Last Name	First Name	Middle Name	Maiden Name
Address	City	State	Zip Code
Home Phone ()	Work Phone ()	Email Address	

Statement of Fraud: Fraud in procurement of a license or falsifying records for licensure purposes will constitute grounds for filing a complaint with the Iowa Board of Educational Examiners. If any answer is yes, please explain on a separate sheet of paper.

(Note: PR stands for **P**reviously **R**eported.)

- a. Yes ☐ No ☐ PR ☐ Have you ever had an education related license denied, revoked, or suspended?
- b. Yes ☐ No ☐ PR ☐ Have you ever been convicted of a felony?
- c. Yes ☐ No ☐ PR ☐ Have you ever been convicted of a crime other than parking or speeding violations? (Report all OWI's)
- d. Yes ☐ No ☐ PR ☐ Have you ever had a founded report of child abuse filed against you?

I hereby affirm that the included information is accurate:

Signature of Applicant

Date Signed